

Reporting Timetables – 2009-10

		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Sep
1st year	Ang/ Meth										Review Sheet received at w/e (18th-20th); meet tutor & TM <i>jointly</i>	Return by 1 st ; discussion of Review Sheet with staff consultant
2nd year (Interim)	Ang/ Meth					Assessment pack received	Meet tutor & TM <i>separately</i> . Return self-assessment, tutor & TM forms (23rd)	<u>Discuss papers</u> at w/e (5-7)	<u>Discuss papers</u> at Easter School/ by special arrangement	<u>Discuss draft Report</u> at w/e (21st-23rd)/by special arrangement	sign as 'read & discussed' by 11 th .	
3rd year (final)	Meth	Assessment pack received through post about 1 st . Meet tutor and TM <i>jointly</i>	Return self-assessment form & tutor & TM forms (9th)	Email discussion of draft report Report sent to O'sight Committee by 13th	Report submitted to FinM by 1 st .			Opportunity to update report	Methodists: sign as 'read & discussed' (mid-April)			
	Ang/ (Final)			Assessment pack received at w/e (20 th -22nd); meet tutor & TM <i>jointly</i>		Return self-assessment form & tutor & TM forms (18th)	Discuss papers at w/e (5 th -7th)/ by special arrangement	Discuss papers at w/e (19 th -21st)/ by special arrangement	Discuss draft Report at Easter School/ by special arrangement	Sign as 'read & discussed', at w/e (7 th -9 th)		